

CARSON CITY CONSOLIDATED MUNICIPALITY NOTICE OF THE MEETING OF THE HISTORIC RESOURCES COMMISSION

Day: Wednesday
Date: March 6, 2024
Time: Beginning at 5:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Historic Resources Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: planning@carson.org or via mail to the Planning Division of the Carson City Community Development Department (“Planning Division”) at 108 E. Proctor St., Carson City, NV 89701. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be received by the Planning Division not later than 3:00 p.m. the day before the meeting.

1. Call to Order

2. Roll Call

3. Public Comment

The public is invited to address the Commission at this time and comment on and discuss any matter that is relevant to or within the authority of the Historic Resources Commission.

4. For Possible Action: Approval of the Minutes from January 3, 2024

5. Meeting Items:

- 5.A HRC-2023-0218** For possible action: Discussion and possible action regarding a proposed new landscape wall with an enclosed bulletin board on property zoned Residential Office (“RO”), located at 115 N. Division Street, Assessor’s Parcel Number (“APN”) 003-214-07. (Heather Ferris, hferris@carson.org)

Staff Summary: The First Presbyterian Church (“Applicant”) is proposing the construction of a new landscape wall with a 3 foot by 6 foot enclosed bulletin board on the subject property just south of the intersection of N. Nevada Street and W. Musser Street. The applicant is proposing a traditional style bulletin board with the message

being changed manually. Strip LED lighting will be used to the bulletin board from behind the frame. If the new sign is approved, the applicant will also remove the existing reader board sign located west of the intersection. The Historic Resources Commission (“HRC”) will review the request for compliance with the guidelines for the historic district.

- 5.B HRC-2024-0055** For possible action: Discussion and possible action regarding nominations for the 2024 Carson City Historic Preservation Awards for outstanding achievements in historic preservation.

Staff Summary: The purpose of this item is to allow the Historic Resources Commission a forum to discuss the selection and recognition of significant preservation efforts in Carson City in celebration of Historic Preservation Month in May.

- 5.C HRC-2024-0056** For possible action: Discussion and possible action regarding the 2024 Historic Resources Annual Scavenger Hunt. (Heather Ferris, hferris@carson.org)

Staff Summary: Last year, 2023, was the fourteenth year of the Historic Resources Annual Scavenger Hunt. The purpose of this item is to review the event and discuss the future of the event. Commission members are welcome to volunteer to work on the 2024 Scavenger Hunt.

Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission’s action. To be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division regarding an item on this agenda. For information regarding an appeal of a Commission decision, please contact Hope Sullivan, Community Development Director, at 775-887-2180, via e-mail at hsullivan@carson.org.

6. Staff Reports

- Planning Division staff report to the Historic Resources Commission. (Heather Ferris)
- Commissioner reports/comments.
- Future agenda items.
- Next meeting: The next meeting is scheduled for 5:30 p.m., Wednesday, May 1, 2024 at the Carson City Community Center, Robert ‘Bob’ Crowell Board Room, 851 East William Street, Carson City, Nevada 89701.

7. Public Comment

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Historic Resource Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: Adjournment

****PUBLIC COMMENT LIMITATIONS** - The Historic Resource Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the Chair or Vice-Chair in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

For Further Information

Titles of agenda items are intended to identify specific matters. If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887- 2180. You are encouraged to attend this meeting and participate by commenting on any agenda item. Contact planning@carson.org if you would like copies of supporting materials for an agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, at least 24 hours in advance of the meeting.

This agenda and supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas.

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City Hall, 201 North Carson Street
Community Development Department, 108 E. Proctor Street
Carson City Community Center, 851 East William Street
Carson City Website – www.carson.org/agendas
State Website - <https://notice.nv.gov>